

**Del Mar Union School District  
District English Learners Advisory Committee (DELAC)**

**MINUTES**

**Date:** 1/25/19      **Time:** 8:30 am      **No. of Parents Present:** 6

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DELAC Members present:

Vivian Firestone, Coordinator of Assessment, Data and Integrated Technology

Ruth Elkouby, Torrey Hills Parent

Ilse te Boome, Ashley Falls Parent

Conception Villar Blanco, Carmel Del Mar Parent

Heather Shadley Tovar, Del Mar Hills Parent

Einat Lerer, Sage Canyon Parent

Sara Chang, Sycamore Ridge Parent

Also present: Shirley Bales, Program Assistant, Instructional Services

DELAC Members absent: Tricia Huppert, Ashley Falls Everyone a Reader Aide

**SUMMARY OF DISCUSSION/ACTION**

**Subject:**

**Welcome and Introductions**

Vivian Firestone welcomed DELAC members.

**Approval of Minutes from October 18, 2018**

Upon motion by Ilse te Boome, seconded by Sara Chang, the minutes from October 18, 2018 were unanimously approved.

**Importance of Regular School Attendance**

Vivian Firestone presented on attendance. A student who has been absent 10 percent or more of the school days is classified as chronically absent. We have 180 school days, if a student is absent 18 days or more, that student is chronically absent. Chronic absenteeism can have negative long-term impact on a student's academic progress.

Chronic absenteeism is monitored by the state and reported on the California school dashboard.

Independent Study contracts are available for when students must be out of school for five days or more. As long as all assigned work is returned completed, absences are excused and do not count towards chronic absenteeism.

**Review of Plan to Ensure Compliance with Any Teacher Requirements**

Every district is required to have teachers who are credentialed to teach English learners. In DMUSD, all teachers are credentialed with CLAD. CLAD is the California English Learner Authorization and Cross-cultural, Language and Academic Development Certificate. DMUSD does not hire teachers unless they have CLAD. DMUSD is continuously training teachers to meet the needs of all students including English learners, and those students who have been

reclassified as fluent English speaking.

DMUSD has adopted an ELD program Wonders and is involved with on-going training for classroom teachers to address language acquisition skills using those materials.

DMUSD has also just purchased a software tool called Ellevation, which will allow us to digitize the entire process for reclassifying students and monitoring the progress of students who have been already been reclassified. RFEP students are monitored for 4 years after being reclassified. This tool will provide easier access to important information helpful for supporting students.

#### **Roundtable**

The question was asked how do parents know what supports are available to their students? English Learner parents should talk to their principal. Each school has different resources to help students.

#### **Meeting Adjournment**

The meeting was adjourned at 9:38 am.

#### **Parent input/Comments/Questions/Suggestions**

Legal Requirement: Training (mark)					
X	DELAC Committee: Requirements, Roles and Responsibilities	X	ELL Program, Waivers and Resources	X	Annual Language Census
X	Importance of Regular School Attendance		District Master Plan		District Needs Assessment/ Local Control Accountability Plan (LCAP)
	Consolidated Application CON-AP	X	Development of a Plan to Ensure Compliance with Any Teacher/Teacher Aide Requirements	X	Review Written Parent Notification and Reclassification Procedures

#### **DELAC Meeting Dates**

October 18 – 8:30-9:30 am, ~~January 31 – 8:30-9:30 am~~, January 25 – 8:30-9:30 am, April 2 – 8:30-9:30 am, May 9 – 8:30-9:30 am